

West Newton United Methodist Church  
**Building and Contents Usage Policy**

Property and contents of the West Newton UMC building(s) are not allowed off the premises unless specifically designated for an off-campus church event approved by a Leadership Council Board member.

All individuals/groups not specifically affiliated with the church through church membership must read and sign a building usage policy form prior to using the building.

All individuals/groups not specifically affiliated with the church through church membership must read and sign a liability waiver form which includes a damage coverage statement prior to building use. A walk through with a church representative will be required prior to the event.